



The Civil Aviation Administration of China

CAAC Decree No. 154

**The Regulations on Certification of Civil Aircraft
Maintenance Personnel Training Organizations**

(Formulated on August 26, 2005)

The Civil Aviation Administration of China

Decree No. 153

The Regulations on Certification of Civil Aircraft Maintenance Personnel Training Organizations (CCAR-147) have been passed at the affair conference of the General Administration of Civil Aviation of China on August 22, 2005 and are now promulgated and shall come into effect upon December 31, 2005.

YANG Yuanyuan, Minister

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Regulations on Certification of Civil Aircraft Maintenance Personnel Training Organizations

Chapter I General Provisions

§ 147.1 Purpose and Basis

The present Regulations hereunder are regulated in order to standardize the management of and supervision over civil aircraft maintenance personnel training organizations and turn out qualified civil aircraft maintenance personnel in accordance with the Civil Aviation Law of the People's Republic of China.

§ 147.2 Applicability

These Regulations apply to the certification of, supervision over and inspection of the training organization providing training to those who intend to obtain the civil aircraft maintenance license and the component repair license specified by (referred to as the maintenance personnel training organization hereinafter).

No maintenance personnel training organization shall issue the qualified certificate for training specified in these Regulations without having obtained valid certificates for the maintenance personnel training organization.

§ 147.3 Management Organizations

General Administration of Civil Aviation of China (referred to as CAAC hereinafter) shall be responsible for the uniform issuance of the Certificate for Civil Aircraft Maintenance Personnel

Training Organization.

CAAC shall be responsible for the issuance and management of the Certificate for Civil Aircraft Maintenance Personnel Training Organization from foreign countries and regions.

Regional Administration of CAAC (referred to as RA-CAACs hereinafter) is responsible for the issuance and management of the certificates for the maintenance personnel training organizations within their correspondent region.

§ 147.4 Definitions

Training syllabus: This term refers to the lowest requirements and training contents prescribed by CAAC, in accordance with the requirements regarding civil aircraft maintenance and component repair, for participants of the certificates for the civil aircraft maintenance personnel and component repair personnel, as stipulated in CCAR-66 Regulations.

Accountable manager: this term refers to the person of a training organization who can be responsible for guaranteeing that the organization concerned meets the requirements specified by the present Regulations and who can dispose the personnel, assets and equipment thereof with the purpose of guaranteeing such satisfaction.

Quality manager: this term refers to the person of a training organization who administers and supervises the quality of training under the authorization of the duty manager and who is directly responsible for the Duty manager.

Instructor: this term refers to the employee appointed in accordance with the management procedures of a training organization and engaged in training of that organization under its

authorization.

Foreign maintenance personnel training organization: this term refers to the foreign civil aircraft maintenance organization whose training facilities are not within the territory of China.

Regional maintenance personnel training organization: this term refers to the civil aircraft maintenance organization whose training facilities are located in Hong Kong Special Administrative District, Macau Special Administrative District and Taiwan.

Chapter II Application, Issuance and Management of the Certificate for Civil Aircraft Maintenance

Personnel Training Organization

§ 147.5 Applicability

The Certificate for Civil Aircraft Maintenance Personnel Training Organization applied for pursuant to these Regulations shall include the following types:

- (a) Basic training on civil aircraft maintenance;
- (b) Basic training on civil aircraft component repair;
- (c) Basic skill training on civil aircraft maintenance and component repair;
- (c) Civil aircraft type training;
- (b) Function training on civil aircraft component repair;

The categories or level restrictions of specific items in all the above training types shall be categorized in accordance to relevant regulations of CCAR-66, and moreover, the types of the aircraft and the engines shall be specified for the aircraft type training.

§ 147.6 Application

The applicant for the Certificate for Civil Aircraft Maintenance Personnel Training Organization shall be a legal entity or its internal organization authorized by the aforementioned entity in written form, and they shall also be familiar with the present Regulations.

The applicant concerned shall submit the following application materials to CAAC or RA-CAACs:

(a) The Application for the Certificate for Civil Aircraft Maintenance Personnel Training Organization, Annex I of the present Regulations;

(b) Training Organization Management Manual stipulated in § 147.21 thereof;

(c) Course syllabus for training categories and specific training subjects applied for;

(d) Applicant from foreign countries or regions other than the mainland of China shall submit the Certificate for Civil Aircraft Maintenance Personnel Training Organization issued by the civil aviation authorities of their respective country or region.

(e) Applicant from foreign countries or regions other than the mainland of China shall submit evidence from domestic maintenance personnel that such personnel would like to use the potential applicant's facilities for maintenance training.

The documents submitted by the domestic applicant shall be written at least in Chinese. The application documents of the applicant from foreign countries or regions other than the mainland of China can be in either Chinese or English.

The applicant for the Certificate for Civil Aircraft Maintenance Personnel Training

Organization who have concealed relevant facts or provided false information in their application documents can not reapply within two years commencing from the date of exposure. The training organization whose certificate for the training organization has been revoked can not reapply within two years commencing from the date of revocation.

§ 147.7 Acceptance

Upon receiving of the complete application documents from the applicant, CAAC or the RA-CAAC concerned shall, as a reply, notify in written form the applicant concerned whether the application documents will be accepted and handled within five working days.

§ 147.8 Review and Approval

CAAC or the RA-CAAC concerned shall, after the acceptance of the application documents of the applicant, discuss with the applicant in written form or at meetings to determine the date of on-site examination. With the exception that the two sides both agree to change the afore-said date under special circumstances, CAAC or the RA-CAAC concerned shall carry out the on-site examination and, in accordance with relevant regulations, charge the applicant concerned for the examination.

The applicant training organization shall take rectifying measures to deal with the problems identified by CAAC or the RA-CAAC concerned and, within 30 working days, report the results of such measures to CAAC or the RA-CAAC concerned. In the event that they fail to report within the specified time restrictions, their application will be deemed as being waived.

CAAC shall, within 30 working days commencing from the date of the completion of the on-site examination for the applicant concerned or of the reception of the applicant's written reports on the rectifying measures for the revealed problems, issue the Certificate for Civil Aircraft Maintenance Personnel Training Organization to the applicant maintenance personnel training organization from foreign countries or regions which conforms with relevant requirements specified by these Regulations and has paid the required fees for the examination. The RA-CAAC concerned shall, within 20 working days commencing from the date of the completion of the on-site examination for the applicant concerned or of the reception of the applicant's written reports on the rectifying measures for the revealed problems, issue the Certificate for Civil Aircraft Maintenance Personnel Training Organization to the domestic applicant maintenance personnel training organization which conforms with relevant requirements specified by these Regulations and has paid the required fees for the examination.

§ 147.9 Certificate for Civil Aircraft Maintenance Personnel Training Organization

The Certificate for Civil Aircraft Maintenance Personnel Training Organization shall include the name and address of the organization concerned, the type of the training and restrictions on specific items. Unless cancelled, suspended or revoked, the certificate for the domestic maintenance personnel training organization shall, once issued, remain valid for the lifetime. The term of validity of the Certificate for Civil Aircraft Maintenance Personnel Training Organization from foreign countries or regions is two years. The application for the extension of the term of validity of the Certificate for Civil Aircraft Maintenance Personnel Training Organization shall be submitted to CAAC at least 6 months

prior to the date of expiration of the term. The cancelled, suspended, or revoked maintenance certificate shall be returned by the respective certificate holder to CAAC or the RA-CAAC concerned within 5 working days, otherwise they shall be nullified by CAAC or RA-CAAC by notification.

The Certificate for Civil Aircraft Maintenance Personnel Training Organization shall not be transferred or altered. The Certificate for Civil Aircraft Maintenance Personnel Training Organization shall be displayed at an eye-catching place of the principal office of the training organization concerned.

§ 147.10 Changes Regarding the Training Organization

In cases when any modification of the name, address, training type or specific training subjects of a maintenance personnel training organization is needed, the organization concerned shall apply in written form to CAAC or the RA-CAAC concerned for change of the Certificate for Civil Aircraft Maintenance Personnel Training Organization at least 60 days in advance, and gain the approval. The following application documents shall be submitted in the case of application for the aforementioned changes:

(a) The Application for the Certificate for Civil Aircraft Maintenance Personnel Training Organization, Annex I of the present Regulations;

(b) The parts to be changed in the Management Manual of the Maintenance Personnel Training Organization concerned;

(c) Illustration on the conformity of the intended changes with the present Regulations.

In case of category modifications concerning training facilities, equipment, program, staff,

organizational structure and the management manual of the maintenance personnel training organization etc., the maintenance organization concerned shall notify CAAC or the RA-CAAC concerned at least 30 days in advance. CAAC or the RA-CAAC concerned shall determine whether or not the validity of the certificate thereof will be changed and shall approve the management manual thereof.

§ 147.11 Management and Supervision

CAAC or RA-CAACs shall examine, at least once a year, the conformity of the domestic maintenance organization with the present Regulations.

In the event that the maintenance personnel training organization from foreign countries or regions apply for renewal of their certificate for the maintenance personnel training organization, CAAC shall re-examine the conformity of the certificate thereof with these Regulations prior to the expiration of the certificate thereof.

CAAC or RA-CAACs shall carry out other necessary activities such as supervision, inspection and survey directed at the maintenance personnel training organization.

The maintenance personnel training organization shall guarantee that their facilities, equipment, departments and staff (including the facilities and equipment leased or borrowed) related to the approved scope of training are convenient to be inspected, supervised and surveyed by CAAC or the RA-CAAC concerned. They shall, as occasion demands, rectify their defects and deficiencies failing to conform to these Regulations so as to ensure their constant conformity with relevant requirements therein.

§ 147.12 Rights of the Training Organization

After having obtained the Certificate for Civil Aircraft Maintenance Personnel Training Organization, the maintenance personnel training organization concerned shall be engaged in the training within the approved scope of training at the approved training facilities and issue certificates of training stipulated in Annex III to their trainees who have proved themselves qualified in exams.

Provided that the management manual of the maintenance personnel training organization approved by CAAC or the RA-CAAC concerned includes different place training management procedures, the organization concerned may conduct training within the approved scope at places other than the approved places and issue certificates of training stipulated by Annex III to their trainees who have proved themselves qualified in exams.

Chapter III Requirements on the Maintenance Personnel Training Organization

§ 147.13 Training Facilities

The maintenance personnel training organization shall have facilities & equipment consistent with their respective training capacities that satisfy the following requirements:

- (a) The buildings of the maintenance personnel training organization must be provided which ensure protection from weather element. And the buildings should have easily discernable emergency passages and ensure that this information is conveyed to all the instructors and trainees;
- (b) The number and size of the classrooms thereof shall be capable of meeting the demands

of the recruitment thereof and the theory teaching classes for every category shall not have more than 24 trainees; every training classroom shall be duly furnished with facilities of lighting, ventilation, noise & temperature control so as to guarantee the normal operation of teaching activities; classrooms used for exams or tests shall ensure that neighboring trainees cannot see the contents of papers of each other.

(c) Each classroom for theory teaching must be equipped with presentation equipment needed by such teaching so that all the trainees can perceive all the presented contents explicitly and that these equipments shall meet according training requirements;

(d) Sufficient offices and office equipment must be provided for instructors and managers thereof;

(e) A library or reference room must be provided for the instructors and trainees. And the library or reference room shall contain the adequate technical materials appropriate to the scope of training undertaken;

(f) Archive room must be provided for storage of archives. The archive room shall remain in good condition.

§ 147.14 Practice Facilities

The maintenance personnel training organization shall possess practice sites, suitable for the started courses and number of trainees. The practice sites shall be furnished with sufficient equipment, tools, facilities and maintenance materials. They shall also comply with the following requirements:

(a) Equipment, tools, instruments & materials, and maintenance materials in the practice sites shall be equipped in accordance with the practice required to be carried out by the training program; the practice sites for basic training on civil aircraft maintenance, item training on aircraft type or component repair shall also provide relevant aircraft, aircraft component or simulation facilities with equivalent functions for use during practice;

(b) The number of trainees conducting practice upon one single component shall not exceed eight and the number of trainees guided simultaneously by every single practice instructor shall not exceed eight;

(c) Storage facilities of the tools, instruments & materials, and maintenance materials for practice shall be isolated from the practice areas;

(d) Practice areas designated for different purposes shall have obvious clearances between them and marks and be equipped with proper labor safety devices;

(e) Provided that the support of materials is needed amidst the course of practice, trainees shall have convenient access to such materials;

(f) During the course of practice, tools, measuring devices, equipment, and instruments & materials shall be the same kind as those applied in actual airplane maintenance (otherwise, the differences shall be stated). All the tools, equipment, instruments & materials and maintenance materials used solely for the purpose of practice shall be marked explicitly and discernibly with the words "only for practice";

(g) Practices of disassembly and assembly of aircraft component shall be carried out in accordance with according maintenance manuals and have according work sheets.

When the maintenance personnel training organization would like to lease or borrow aircraft, aircraft component or simulation devices with equivalent functions, a written agreement must be made. And the requirements of the Training syllabus should be duly met under the control of the quality control system of the organization concerned.

§ 147.15 Personnel

The maintenance personnel training organization shall be amply staffed with management personnel, instructors and invigilators and satisfy the following requirements:

(a) The maintenance personnel training organization shall appoint a duty manager and a quality control manager;

(b) The maintenance personnel training organization shall be staffed by adequate instructors suitable for the approved training categories; the number of holders of the basic parts of the certificates for the aircraft maintenance / component repair personnel shall constitute at least one tenth of the total number; and there shall be at least one holder of such certificates for every category. All instructors for the theoretic courses shall be graduates majoring in according categories of junior college (inclusive) or universities or colleges of higher levels, or have acquired technical titles not lower than that of medium grade (inclusive);

(c) Practice coach/instructors shall have at least 5 years' experience in aircraft or aircraft component maintenance & repair and master the most up-to-date techniques and methods in this field;

(d) Invigilators for the oral & basic skill examinations for the basic parts of the certificates

shall have been certified by CAAC as appointed invigilators;

(e) The maintenance personnel training organization shall establish qualification standards for instructors, and, in accordance with such standards, evaluate and, in written form, appoint instructors; the written appointment document shall include the names of all the courses which the instructor concerned is qualified to give. The maintenance personnel training organization shall provide their instructors with regular training relevant to their respective teaching contents and time spent on such training every two years shall not be less than 70 hours.

§ 147.16 Archives of Instructors

The maintenance personnel training organization shall establish archives for every instructor, which shall at least include the following contents:

- (a) Name and date of birth;
- (b) Copies of the certificates for technical titles and diplomas;
- (c) Previous working experience;
- (d) Copies of all the training records and relevant certificates;
- (e) Copies of the documents of the maintenance personnel training organization which have

appointed them as instructors;

(d) Copies of the invigilator appointment documents issued by CAAC are also required for those who invigilate in the oral & basic skill examinations for the basic parts of the certificates;

The maintenance personnel training organization shall properly keep the archives of the instructors and continue to keep them for at least two years after the instructors leave their posts.

§ 147.17 Syllabus and Training Materials

The maintenance personnel training organization shall, in accordance with the requirements of relevant training syllabus specified by CAAC, formulate the syllabus for every major / function within the scope of their training. The syllabus shall demonstrate detailed and concrete teaching requirements & contents, including the distribution of training hours and the practice functions to be accomplished etc. The syllabus shall be approved by CAAC or the RA-CAAC concerned. The maintenance personnel training organization shall provide training textbooks to every independent major or subject included in all the kinds of training they provide; the textbooks shall include all the teaching contents required by their respective approved syllabus. The maintenance personnel training organization shall guarantee that all the trainees have their correspondent textbooks.

§ 147.18 Training Records

The maintenance personnel training organization shall make lists of the trainees of every batch and keep records on their attendance. The organization thereof shall keep records for every trainee, which shall include at least the following contents:

- (a) Beginning and ending dates of training;
- (b) The name, training hours and instructors of every training course;
- (c) Attendance records;
- (d) Test papers and records on their scores in tests;

- (e) The copy of their respective certificate;
- (f) Record on penalties received owing to contraventions of regulations & rules.

The aforementioned training records shall continue to be kept for at least five years after the trainees complete their training.

§ 147.19 Examinations

The maintenance personnel training organization shall establish a standardized system of examinations, organize examinations for every trainee who completes their training and comply with relevant requirements on examinations in Chapter IV, V and VI of the present Regulations.

The contents upon which the examinations examine the trainees shall include relevant contents stipulated by the syllabus. The examinations shall be closed. Those who score 70% of the total scores shall be deemed as qualified.

Trainees whose absence hours constitute over 20% of the total hours prescribed by the syllabus shall not participate in the examinations.

Provided that the trainee is found to have committed any act of cheating, the maintenance personnel training organization shall cancel their qualification for the examinations immediately and those who have cheated shall not be allowed to participate in any of such examinations within 12 months commencing from the date of the examination concerned.

Provided that the instructor or invigilator has committed any act of cheating, the maintenance personnel training organization shall deprive them of their qualification as an instructor, or invigilator, and report this to CAAC or the RA-CAAC concerned within 10 working days commencing from the

date of the detection of cheating.

§ 147.20 Quality System

The maintenance personnel training organization shall establish a set of training management procedures for the training which they are respectively engaged in so as to standardize the training thereof and guarantee its conformity with all the relevant requirements in the present Regulations.

The maintenance personnel training organization shall establish an independent quality control system to supervise the training of the organization concerned on all the functions and to ensure the conformity of such training with the requirements in the training syllabus formulated by CAAC, the justice of the examinations and the constant conformity of all the management activities conducted by the organization concerned with the training management procedures.

The quality system shall include an in-house inspection organ, and plans shall be formulated on the yearly basis to examine & inspect all the management and training activities. Any defect or problem identified during in-house inspection shall be briefed upon with written notifications to the department or staff member who is responsible; and time restrictions for rectification of such defect or problem shall be imposed. There shall be records on the inspection process and inspection reports on the defects & problems identified and their rectification after the completion of every in-house inspection; and such records and reports shall be submitted to the Duty manager concerned of the maintenance personnel training organization. All records concerning in-house inspections shall be kept for at least five years after the records for every in-house inspection are completed.

§ 147.21 Management Manual for the Maintenance Personnel Training Organization

The maintenance personnel training organization shall formulate a management manual thereof so as to illustrate how the organization concerned can conform to all the requirements specified by the present Regulations and to all the training management regulations & procedures. The management manual thereof shall be approved by CAAC or the RA-CAAC concerned and training & management shall be carried out in accordance with the management manual in the course of actual training.

The management manual for the maintenance personnel training organization shall adopt the form of loose leaves and have covers, a table of contents, revision records and a complete list of effective pages; every page thereof shall at least include the name of the training organization, name of the manual, number of the chapter and section, date of issuance or revision, page number etc.

The management manual for the maintenance personnel training organization shall at least include the following contents:

- (a) The statement of the Duty manager;
- (b) The statement of conformity;
- (c) Procedures for compilation, revision and distribution of the manual;
- (d) Copies of the Certificate for Civil Aircraft Maintenance Personnel Training Organization (after issuance);
- (e) The description of the organization setup map;

- (f) Specification of principal management personnel and their respective responsibilities;
- (g) The description of facilities, equipment and tools for training & practice;
- (h) The list of all kinds of instructors and teachers and description of their respective qualifications;
- (i) The plan of trainee recruitment and specification of number restrictions;
- (j) Management of the archives of instructors & teachers;
- (k) The compilation and management of the syllabus and training textbooks;
- (l) Management of trainees' training records;
- (m) The quality control system and training management procedures;
- (n) Various kinds of tables and sample signs utilized.

§ 147.22 Training Certificates

The maintenance personnel training organization shall issue the training certificate specified by Annex III to those trainees who have passed the examinations. The training certificate shall be signed by the Duty manager of the maintenance personnel training organization and the original of the certificate shall be provided to the trainee concerned.

§ 147.23 Reports

The domestic maintenance personnel training organizations shall report to the RA-CAAC concerned their respective training plans for the year and the training of the previous year before every February 1; the specific contents of such reports shall conform to the format prescribed by

CAAC.

The maintenance personnel training organizations from foreign countries or regions shall report to CAAC their respective training plans for the year and the training of the previous year before every February 1; the specific contents of such reports shall conform to the format prescribed by CAAC.

Chapter IV Requirements for Basic Maintenance Skills Training

§ 147.24 Contents of Basic Skill Training

The basic skill training shall include training on basic skills concerning the categories of aviation mechanical engineering and aviation electronics.

The basic skill training concerning the category of aviation mechanical engineering shall include contents such as the application of common tools, equipment, and instruments & materials, the disassembly, assembly and examination of mechanical & electric component, basis mechanic & electronic operations, the use of maintenance documents etc.

The basic skill training concerning the category of aviation electronics shall include contents such as the application of common tools, equipment, and instruments & materials, the disassembly, assembly and examination of electric & electronic component, basis electric & electronic operations, the use of maintenance documents etc.

Specific training shall include at least the contents of the basic skill training syllabus specified by CAAC and the training hours shall not be less than the minimum class hours prescribed by the

basic training syllabus.

§ 147.25 Practice

The time of practice of the trainee engaged in the basic skill training shall not be less than 70% of the total training hours. The basic skill training shall not only enable trainees to master skills but also cultivate the safety consciousness, the spirit of teamwork, the capacity of reducing the negative influences of human factors and the ability of fault analysis.

§ 147.26 Examination on Basic Skills

The examination for the basic skill training shall be organized by the invigilators appointed by CAAC in accordance with the syllabus for the basic skill training examination formulated by CAAC. Every examination shall have simultaneously at least two invigilators.

Those trainees who have failed in the examination are allowed to participate in one makeup test after they have taken makeup courses; provided that they fail in the makeup examination once again, they shall take the training anew.

Chapter V Requirements for Basic Maintenance Training

§ 147.27 Subjects of the Basic Maintenance Training

The civil aircraft basic maintenance training shall include subjects such as fundamental knowledge of natural sciences, theory of flight, theory of aircraft maintenance, relevant knowledge

concerning aviation law, knowledge concerning human factor during maintenance, professional knowledge concerning aircraft and maintenance basic skills etc.

The basic training on civil aircraft component shall include contents such as fundamental knowledge of natural sciences, operation theory of aircraft component, theory of aircraft maintenance, relevant knowledge concerning aviation law, knowledge concerning human factor during maintenance, professional knowledge concerning aircraft component maintenance and maintenance basic skills etc.

Specific training shall include at least the contents of the syllabi for the basic maintenance training and basic skill training formulated by CAAC and the training hours shall not be less than the minimum class hours prescribed therein.

§ 147.28 Exemption from Training

Those trainees who have acquired the diplomas of colleges or universities of science & engineering may, in the event that the courses which they have taken include relevant basic knowledge of natural sciences specified by the syllabus for the basic maintenance training formulated by CAAC, be exempted from taking relevant courses.

§ 147.29 Examinations on Basic Maintenance Training

The examinations for the basic maintenance training shall be carried out in accordance with relevant syllabus and the examination questions shall cover all the training subjects. For every examination there shall be only one makeup examination. Those who have failed in the makeup examination may participate in the next training. Of all the examinations, the examination on basis

skills shall be organized by at least two invigilators appointed by CAAC; this examination shall be carried out in accordance with the syllabus for the basic skill examination specified by CCAR-66 Regulations.

Chapter VI Requirements for Aircraft Type & Component Maintenance Items Training

§ 147.30 Subjects on Aircraft Type & Component Maintenance Items Training

The aircraft type maintenance training shall include subjects such as the general introduction to aircraft systems, operation theories, methods for fault prediction, clearance & isolation and positions of major accessories etc.

The component maintenance training shall include subjects such as theory of the pertinent training function, composition, disassembly, repair, assembly and function test etc.

Specific training shall include at least the aircraft types specified by CAAC and the contents of the syllabus for component maintenance function training, and the training hours shall not be fewer than the specified minimum training hours.

§ 147.31 Examination for Aircraft Type & Component Maintenance Items

The examinations for the aircraft type & component maintenance items shall include two parts i.e. written examination and practice assessment.

The maintenance personnel training organization shall establish a pool of questions for

written examinations on every aircraft type / item. It shall be guaranteed that there is at least one examination question for every training hour in every examination. The number of examination questions in the pool of examination questions shall be at least three times that of the examination. The examination questions needed for an examination shall be picked at random from the pool thereof and shall cover all the contents of the syllabus formulated by CAAC.

The maintenance personnel training organization shall formulate the lists of practice subjects concerning aircraft type & component repair and such lists shall meet the requirements specified by the syllabus.

For every written examination on the aircraft type & component maintenance training, there shall be only one makeup examination. Those trainees who have failed in the makeup examination shall take the training concerned anew.

Chapter VII Penalty Provisions

§ 147.32 Warnings

Under one or more of the following circumstances, the act of the maintenance personnel training organization constitutes a contravention of the present Regulations; CAAC and the RA-CAAC concerned shall order them to rectify their act of contravention within certain time restrictions and may give warnings to those concerned:

(a) The maintenance personnel training organization concerned, in contravention of § 147.9 of the present Regulations, fail to display their certificate for the maintenance personnel training

organization in an eye-catching place in their principal office.

(b) The maintenance personnel training organization concerned, in contravention of § 147.10 thereof, fails to inform CAAC or the RA-CAAC concerned, in accordance with the present Regulations, of the considerable changes concerning their training facilities, equipment, syllabus, staff, organizational structure or management manual for the training organization;

(c) The maintenance personnel training organization concerned, in contravention of § 147.12 thereof, fails to provide the prescribed training certificates to their trainees who have passed pertinent examinations;

(d) The maintenance personnel training organization concerned fails to keep the archives of their teachers / instructors in accordance with relevant requirements specified by § 147.16 thereof;

(e) The maintenance personnel training organization concerned fails to provide training textbooks in accordance with § 147.17 thereof;

(f) The maintenance personnel training organization concerned fails to keep the training records in accordance with relevant requirements specified by § 147.18 thereof;

(g) The maintenance personnel training organization concerned, in contravention of § 147.19 thereof, fails to terminate the qualifications of teachers or invigilators involved in acts of cheating or to report such acts of cheating to CAAC or the RA-CAAC concerned within 10 working days commencing from the date of the detection thereof;

(h) The maintenance personnel training organization, in contravention of § 147.23 thereof, fails to report their training plans for this year and the training of the previous year;

§ 147.33 Fines and Confiscation of Illegal Proceeds

Under one or more of the following circumstances where the maintenance personnel training organization has acts of contravention of the present Regulations, CAAC or the RA-CAAC shall order the organization concerned to stop their acts of contravention immediately, impose time restrictions for rectification and fines not less than 5000 *yuan* RMB and not more than 30,000 *yuan* RMB on the organization concerned and confiscate, if any, their illegal proceeds:

(a) The maintenance personnel training organization which has been warned by CAAC or the RA-CAAC concerned fails to complete rectification within the specified time restrictions;

(b) The maintenance personnel training organization has been engaged in providing or advertising maintenance training subjects within the approved scope of their certificate for the maintenance personnel training organization;

(c) The maintenance personnel training organization has issued the training certificates specified by Annex III of the present Regulations to those who have not taken the training or been qualified;

§ 147.34 Suspension of Part of Training Items

Under one or more of the following circumstances where the maintenance personnel training organization commits acts in contravention of the present Regulations, CAAC or the RA-CAAC concerned shall order the organization concerned to stop their illegal acts, and impose the penalty of suspension of some or all of their training subjects on the organization concerned for a period longer than 3 months and shorter than 6 months:

(a) The maintenance personnel training organization which has been warned and whose illegal proceeds have been confiscated by CAAC or the RA-CAAC concerned fails to complete rectification within the specified time restrictions;

(b) The training facilities and equipment of the maintenance personnel training organization fail to satisfy the requirements specified by § 147.13 and § 147.13 of the present Regulations;

(c) The personnel of the maintenance personnel training organization cannot satisfy the requirements of § 147.15 thereof;

(d) The maintenance personnel training organization fails to carry out their training & management operations in accordance with the requirements specified by the approved management manual for the maintenance personnel training organization;

§ 147.35 Revocation of the Certificate for Civil Aircraft Maintenance Personnel Training Organization

Where the maintenance personnel training organization has committed any or more of the following acts, CAAC or the RA-CAAC may, in accordance with relevant state laws or administrative regulations, impose on the organization concerned the penalty of revocation of the Certificate for Civil Aircraft Maintenance Personnel Training Organization;

(a) The maintenance personnel training organization has altered, sold, leased out, or lent their certificate for the maintenance personnel training organizations, or transferred their certificate in other illegal ways;

(b) The maintenance personnel training organization has issued training certificates specified

by Annex III of the present Regulations beyond the approved scope;

(c) The maintenance personnel training organization has concealed pertinent information from, or provided false materials to, or refused to provide real materials reflecting their operations to, CAAC or the RA-CAAC concerned.

Chapter VIII Supplementary Provisions

§ 147.36 Effectiveness and Annulment

The present Regulations shall come into effect upon December 31, 2005.

Such maintenance personnel training organizations as have obtained all kinds of maintenance training qualifications, shall obtain the Certificate for Civil Aircraft Maintenance Personnel Training Organization within one year commencing from the date of the promulgation of the present Regulations; the certificate for training shall, as is stipulated in Annex III of the present Regulations, not be issued to those who have failed to obtain the Certificate for Civil Aircraft Maintenance Personnel Training Organization within the specified time restriction.

Annex I:

CIVIL AVIATION ADMINISTRATION OF CHINA
APPLICATION FOR CERTIFICATE FOR CIVIL AIRCRAFT MAINTENANCE
PERSONNEL TRAINING ORGANIZATIONS

1. Name of applicant _____

2. Correspondence Address _____

3. Reason for Application

- (1) Original Application
- (2) Modification of Training Function or Category
- (3) Modification of location or facility
- (4) Modification of Organization Setup or Name
- (5) Others

4. /Applied Training Category

- Training on Basic Skill
- Training on Basic Aircraft Maintenance
- Training on Aircraft Type
- Training on Basic Aircraft Component Repair
- Training on Component Repair Item

(For specific items, please refer to Annex I)

5. Duty manager

Name _____ Title _____

Signature _____ Date _____

Annex I:

6. Specific applied training categories and locations

AnnexII:

CIVIL AVIATION ADMINISTRATION OF CHINA

CERTIFICATE FOR CIVIL AIRCRAFT MAINTENANCE PERSONNEL TRAINING

ORGANIZATION

No. _____

Name of the organization _____

Location of business _____

Upon examinations, the organization complies with the requirements of China's Civil Aviation Regulations - Part 147 and is adequate to perform the training type(s) as follows:

This certificate, with the exception of being cancelled, suspended, or revoked, shall continue in effect until:

For the Minister of CAAC:

Signature _____

Date issued _____

Position _____

Date reissued _____

Annex II:

CIVIL AVIATION ADMINISTRATION OF CHINA

LIMITATION ON TRAINING ITEMS

Limitation:

Training item(s) set forth in Training Personnel Organization Certificate No. _____
_____ is/are limited to the following types or categories:

For the Minister of CAAC

Signature _____

Date issued _____

Position _____

Issuance Date _____

Annex III:

TRAINING CERTIFICATE

Certificate No. : _____

This certificate is hereby issued to substantiate that:

has successfully completed the course(s) as follows

(Course Title) *

From _____ to _____

Training Location: _____

Training Hours:

Name of Training Organization

Approved by CAAC under the approval No. _____

Accountable manager

Date