

Safety Oversight Audit Section

Regional Seminar on the Preparation, Conduct and Reporting of an ICAO Safety Oversight Audit

Beijing, China, 12 to 15 December 2006

Introduction and Seminar Overview

Module 1

Outline

- ❑ Seminar objective
- ❑ Seminar structure
- ❑ Methodology
- ❑ Facilitators
- ❑ Daily work schedule
- ❑ Administrative issues

Seminar objective

The objective of the seminar is to familiarize the participants with the ICAO Universal Safety Oversight Audit Programme and with the tools and methodology used for the preparation, conduct and reporting of safety oversight audits under the comprehensive systems approach, so that they may assist their States throughout the various phases of the audit process.

The seminar will also provide the participants with an opportunity to share audit experiences with their colleagues from other States.

Seminar structure

Module 1
Introduction and
Seminar Overview

Module 2
Overview of
USOAP

Module 3
USOAP
Comprehensive
Systems Approach

Module 4
Critical Elements of
a State's Safety
Oversight System

Seminar structure

Module 5
Introduction to the
Audit Protocols

Module 6
Audit Process -
Pre-Audit Phase

Module 7
Completing the
Audit Tools
Online Application

Module 8
Audit Process -
On-site Phase

Seminar structure

Module 9
Audit Process -
Post-Audit Phase

Module 10
Review of Audit
Results/Exchange of
Audit Experiences

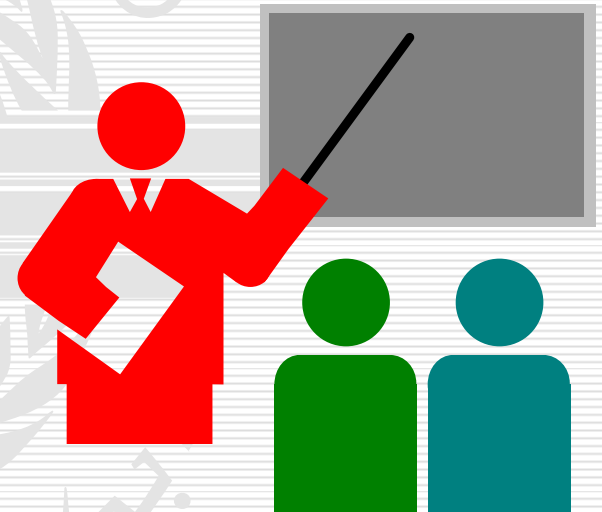
Methodology

- ❑ Presentations by the facilitators
- ❑ Interactive discussions
- ❑ Exchange of experiences

Facilitators

□ Henry Gourdjji

□ Armando Quiroz

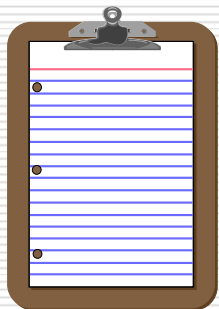


Daily work schedule

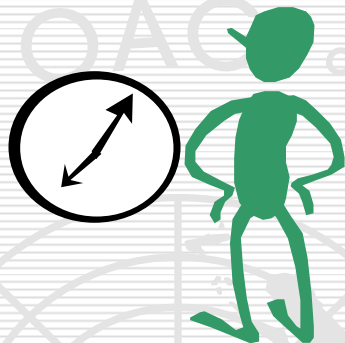
- ❑ Start 09:00
- ❑ Coffee 10:30 – 11:00
- ❑ Lunch 12:30 – 13:45
- ❑ Coffee 15:15 – 15:45
- ❑ Finish 16:30



Administrative issues



Data form



Punctuality



Participation



No smoking



No phones

Review

- ❑ Seminar objective
- ❑ Seminar structure
- ❑ Methodology
- ❑ Facilitators
- ❑ Daily work schedule
- ❑ Administrative issues

Safety Oversight Audit Section

Thank you!

